



Community Integration WG: Supplemental Data Service Providers (SDSP)

December 3, 2020			
Topic	Speaker	Time (ET)	Description
Welcome	<ul style="list-style-type: none"> Nancy Mendonca, NASA 	3:30PM - 3:35PM	<ul style="list-style-type: none"> Welcome attendees, review the agenda, and introduce the speakers
UTM Brief	<ul style="list-style-type: none"> Marcus Johnson, NASA 	3:35PM – 3:50PM	<ul style="list-style-type: none"> Share SDSP lessons learned from the UTM ConOps
ATM-X Brief	<ul style="list-style-type: none"> Ian Levitt, NASA 	3:50PM – 4:05PM	<ul style="list-style-type: none"> Provide an overview of weather impacts to airspace services and SDSP, and current gaps in UAM research, development, test, & evaluation
AiRXOS Brief	<ul style="list-style-type: none"> Edward Lester, AiRXOS 	4:05PM – 4:20PM	<ul style="list-style-type: none"> Review SDSP and USS interactions in the UTM environment
Discussion	<ul style="list-style-type: none"> All the Above 	4:20PM – 4:50PM	<ul style="list-style-type: none"> Discussion with speakers and Active Participants regarding SDSP efforts If time permits or at the facilitator’s discretion, we will take questions from the Listen Only Participants though Conferences.io
Closing Remarks	<ul style="list-style-type: none"> Nancy Mendonca, NASA 	4:50PM – 5:00PM	<ul style="list-style-type: none"> Offer a high-level recap of the feedback session and share the Community Integration Working Group next steps

** This agenda may be subject to modification.*

FREQUENTLY ASKED QUESTIONS (FAQs)

Do I need to register?

Yes! To register, enter <https://nari.arc.nasa.gov/communityintegrationwgregistration> into your browser and follow the instructions on the webpage.

Please note there are 2 choices for registration:

- Active Participant:** You will have the ability to interact directly with the hosts and panelists through the MS Teams platform. *We will be capping active participation at 100 attendees.*
- Listen Only Participant:** You will have the ability to view the meeting in real time through a YouTube Live Stream and ask written questions through the conferences.io platform. Note, these questions will only be addressed if time permits or at the discretion of the facilitator. There is no cap for listen only participation.

What platform will we be using?

- For **Active Participants**, we will be using MS Teams. Once you register, you will receive a confirmation e-mail with the MS Teams link and call-in details. Furthermore, NARI will resend the details on the morning of Thursday, December 3rd.
- For **Listen Only Participants**, we will be using a YouTube Live Stream. The YouTube Live Stream link will be available under the “Recent and Upcoming Events” section of the [AEWG Portal](#). It will be posted in the event’s “Learn More” pop up window **15 minutes prior** to the start of the meeting.

How will the discussion be handled?

- For **Active Participants**, we will be utilizing the microphone, chat, and “Raise your hand” features on the MS Teams platform. To ensure that we can do this in an organized fashion, we have laid out a few ground rules:



Community Integration WG: Supplemental Data Service Providers (SDSP)

- Leave your cameras/webcams off to preserve WiFi bandwidth.
- Enter comments/questions in the chat function on the right side of the screen.
 - The moderator will record and respond to the chat messages as applicable; or
 - Call on the participants to voice their comments/questions and provide more clarity.
- Click the “Raise your hand” button to notify the moderator that you would like to verbally comment/ask a question.
 - The moderator will (to the best of their ability) call on each of you in the order that your (virtual) hands are raised.
- Use your mute/unmute button (i.e. remain on mute unless you have been selected to speak).
- Speak loudly and clearly.
 - You will be given up to 90 seconds (1.5 minutes) to verbally comment/ask a question. Brevity is greatly appreciated as it will allow more audience members to participate.
- Say your name and affiliation before you begin speaking.
- Please ensure all verbal or written communications are professional and relevant to the meeting.
- For **Listen Only Participants**, we will be utilizing conferences.io for Q&A. You will enter your questions in the conferences.io link and the presenter will verbally share the questions (and answers) with everyone in the YouTube live stream. [Conferences.io](https://conferences.io) has the ability for you to up-vote questions which moves them to the top of the list. *Note, during the discussion, priority will be given to the active participants and conferences.io questions will only be addressed if time permits or at the facilitator’s discretion.*
 - To access conferences.io for the Q&A session, enter <https://arc.cnf.io/sessions/yhpw/#!/dashboard> into your browser.
 - We will not be taking verbal or written questions from the Listen Only Participants through YouTube. However, you will need use the meeting specific YouTube Live Stream link to see the slides and hear the discussion.

Will the meeting be recorded, and presentation materials be shared?

Yes, the session will be recorded. In addition, the meeting recording and presentation materials that are approved for distribution will be shared on the [AEWG Portal](#) within a week or so of the event.